

FloQast ReMind

Centralize, automate, and track requests for information to support an accurate and on-time close.



Manual and Opaque Processes Still Plague the Close

Accounting teams spend hours tracking down information, sending follow-up requests, and performing rework period over period. According to FloQast user data, a typical accounting team can generate over 300 requests for tasks and information across 100 individuals, resulting in more than 2,000 email exchanges.

Tack on growing volumes of siloed information and increasingly constrained accounting teams, and it can be a struggle to gain transparency around the close, let alone manage by exception.



FloQast ReMind[™] is an Al-powered request management solution designed to help accounting teams streamline and accelerate the process of collecting essential information and data critical to maintaining a complete and timely close.

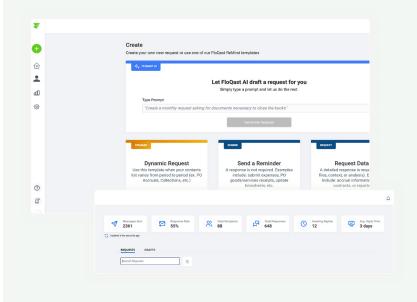
Accounting departments—from management to frontline staff—can standardize recurring requests for information to internal and external stakeholders, set communications to run automatically on a schedule, and monitor the completion of close-related processes and fulfilled requests to flag potential delays before they become bottlenecks.

Key Features

FloQast ReMind enables accounting teams to reduce the burden of daily request management through a closed-loop process of Request-Manage-Optimize.

Request

- Send email or Slack reminders or requests for information to internal and external teams
- Automate and schedule communications—from initial outreach to subsequent follow-ups—to improve response rates by up to 89%
- Create public or private information requests using preconfigured templates and customize them to meet your needs
- Use Smart Message to draft outgoing emails with the help of AI



Manage

- Manage all information requests in a centralized view
- Review task completion, responses, and supporting information
- Smart Response AI capabilities help review incoming messages, determine if requests have been fulfilled, and assist with follow-up steps as needed
- Review responses in an aggregate view and get notified when a request is fulfilled

Optimize

- Identify and take action on bottlenecks and exceptions in a dashboard view
- Categorize multiple information requests into logical tasks for easier tracking
- ✓ Increase efficiency by automating routine, repeatable tasks
- Monitor response performance for internal and external requests

GC Equity Grant Changes Confirmation $ \checkmark$	Monthly March 2025	Send via Slack	
Inbox All Messages Ot	Reminder to Submit Outstanding Items for March 2025	Enabling this feature will allow you to reach out to contacts on Stack instead of their email addresses.	
Dalton Rodgers 8:07 AM Hi Adam, I can confirm that there wer	Adam Feeney via FloQast Remind Hi Dahon.	Initial Message Sending on Thu March 13th	Pre
	Confirming with you, the General Counsel, for any changes to the equity grants for March 2025 for newly property record.	To: Click here to add contacts cc: Click here to add contacts	From: Barbara Hsieh <repty-to< td=""></repty-to<>
	Any items submitted after Mar 17, 2025 will not be approved until the following review cycle.	From: Barbara Hsieh	Hi,
	Thank you. Sent from FloQast ReMind	Subject: Reminder to Submit Outstanding Items for (Current Period)	As we are rapidly approaching the e reminder to submit any outstanding our platform no later than.
		Hi (Recipient First Name) ,	This will provide managers approp ensure that your items are approve
	08 Dahon Rodgers Hi Adam,	As we are rapidly approaching the end of the period, this is a gentle reminder to submit any outstanding items you may have for {Current Period} to our	Any items submitted after will not cycle.
	I can confirm that there were no changes to the equity grants for March 2025.	platform no later than {Follow-up Date} .	Thank you.
	Kind Regards, Dahon Rodgens Solutions Consultant I - ACCA	This will provide managers appropriate time to review your items and ensure that your items are approved in a timely manner.	
	E: dalton.rodgers@floqast.com	Any items submitted after (Follow-up Date) will not be approved until the	

"With FloQast ReMind request automation, we're able to quickly and efficiently collect info from a team of 80 people across 28 different divisions—which translates into serious time savings."

Geena Lewis, NSS Accounting Services Group Manager PulteGroup, Inc.

And beco



Reduced Time to Benefit

With FloQast ReMind[™], accountants save hours during the close by reducing manual email-driven tasks, streamlining data collection, and ensuring transparent and straightforward status follow-ups and confirmations. And because it can be set up in minutes, teams can realize quick-hit benefits immediately.

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